WEA CREW MANAGEMENT MAIN MENU

| Menu Item | Function |
|---|---|
| **Queries** | |
| Sign-On Report | Produces crew sign-on sheets sorted by date and time |
| Crew Duty Report | Individual crew rosters for the selected period |
| Flight Schedules | List of planned flights for the active period and which crew are rostered, if any |
| Roster Query by Flight | Enter flight number and see rostered crew |
| Roster Query by Crew | Enter crew name and date and see what they have assigned |
| Roster Query by Duty | Enter duty code and date and see rostered crew |
| Query by Duty Type | Enter duty type (eg leave) and see all crew assigned to that duty type in the period |
| Crew Logbook | List all crew activity per crew member including planned and actuals |
| Crew History | Summary of crew assignments over the last year |
| Crew Locator | Shows where crew are based if away from main base |
| Positioning List | List of any required positioning flights and their status |
| **Rostering** | |
| Grid | 21 day roster view - all crew functions can be accessed by clicking on a duty |
| Blocking | Import roster blocks (scheduled services only) |
| Create Duty | Create a new duty envelope (trip) - no flight details - only sign on and sign off |
| Assign Duty | Assign a trip or duty to a crew member |
| Drop Crew from Duty | Remove a crew member from a duty |
| Unassign Crew on Date | Unassign a crew member on a certain date |
| Crew Swap | Change the crew that is assigned to a duty/trip |
| Duty Swap | Change the duty that is assigned to a crew member |
| Build Days Off | Build a random days off pattern that gives crew 1 day off in 7 days and 2 in 14 |
| **Ops Manager** | |
| Flight Grid | 21 day flight leg view - all flight functions can be accessed by clicking on a leg |
| Create Flight Legs | Build a flight leg into a duty envelope |
| Modify Trip | Modify, add, or delete legs in a duty/trip |
| Actual Flight Times | Report showing actual departure and arrival times by flight leg |
| Insert Flight Times(Scheduled) | Insert times for flights in schedule |
| Insert Flight Times(Flexi) | Insert times for all other flight legs |
| Flights Missing Times | Report showing flight legs that are missing actual times |
| **Rules** | |
| Rules List | List of all rules in the system |
| Current Legality Checker | Display showing which crew are in and out of rules |
| Update Current FDP Values | Calculate current flight and duty values and record them in the database |
| Current Exceedances | Display showing the current rule exceedances |
| Roster Integrity Check | Admin routine to report on overall system condition |
| Rest Checker | Display showing legal rest violations |
| Base Checker | Display showing any discontinuities in crew rotations |
| Past Year Rule Check | Check all rules for the past 365 days (takes a long time - up to 3 minutes) |
| | |
| **Settings** | |
| Home | |
| Period | Modify the active viewing period |
| **Table Editor** | |
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